

Financial Assistance Application Form

For Academic Year _____

*Please tick your preferable (v) in the boxes provided:

- Bonding Scholarship
- Education Loan
- Privileged Scholarship
- Zakat Scholarship

*Subject to availability

Paste a recent
passport-sized
photograph here.

A. Personal Particulars	
Full Name (as in IC)	
Identity Card No (New)	Age
Date of Birth	Place of Birth
Marital Status	Languages
Nationality	Spoken: Written:
Race	Sex
	Religion
Permanent Address	
E-mail Address	
House Telephone No	Hand Phone No
Any of your parents being employed by DRB-HICOM Bhd?	
Yes <input type="checkbox"/> No <input type="checkbox"/>	

B. Academic Details - Please tick (√)

(i) SPM / SPMV <input type="checkbox"/>	Year Taken:
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Name and Address of School

Tel

SUBJECT	GRADE	SUBJECT	GRADE

(ii) STPM <input type="checkbox"/>	Year Taken:
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Name and Address of School

Tel

SUBJECT	GRADE	SUBJECT	GRADE

(iii) PRE-UNIVERSITY - MATRICULATION <input type="checkbox"/> - A-LEVEL <input type="checkbox"/> - FOUNDATION <input type="checkbox"/>	Year Taken:
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Name and Address of Institution

Tel

SUBJECT	GRADE	SUBJECT	GRADE

Cumulative Grade Point Average (CGPA):

Overall Grade

C. Extra-Curricular Activity - Please tick (✓)						
Sports Activity	Represented					
	School	University /College	District	State	Country	
Uniform Troop / Association / Club	Role					
	Member	Treasurer	Secretary	Vice President	President	Ad-hoc Committee
Other Qualifications/Awards						
Date	Name of Examination/Award					Grade/Award

D. Work Experience (if any)		
Name and Address of Employer	Designation	Period

E. Medical Condition
<i>State present health condition and give details of any illness or disability that requires attention</i>

F. Scholarship History- Please tick (√)

Have you received any scholarship before?

Yes No

Sponsoring Organization	Duration	Value (RM/Year)

Are you currently bonded to any scholarship agreement? Yes No

G. Course/Programme Details Applied for this Scholarship

<i>Programme of Study</i> (eg: Diploma in Vehicle Inspection)	
<i>Name Of Institution</i>	
<i>Intake</i> (eg: March 2011)	
<i>Duration of Study</i> (eg: 3 years)	
<i>Expected Graduation Date:</i> (eg: April 2014)	

H. Details of Father / Guardian

<i>Name</i>	
<i>Nationality</i>	<i>New I/C No</i>
	<i>Old I/C No</i>
<i>Religion</i>	<i>Race</i>
<i>Date of Birth</i>	<i>Place of Birth</i>
<i>House Tel No</i>	<i>Hand Phone No</i> <i>Email Address</i>
<i>Occupation</i>	<i>Monthly Income</i>
<i>Name & Employer Address</i>	<i>Signature</i>

N. Details of Mother / Guardian		
Name		
Nationality	New I/C No	Old I/C No
Religion	Race	
Date of Birth	Place of Birth	
House Tel No	Hand Phone No	Email Address
Occupation	Monthly Income	
Name & Employer Address		Signature

J. Details of Siblings						
No.	Name	Age	Date of Birth	Relationship	Occupation	Annual Income (RM)
1						
2						
3						
4						
5						
6						
7						
8						

K. Family Expenditure		
Type of Expenditure	Monthly (RM)	Yearly (RM)
House Instalments / Rental		
Electricity & Water		
Telephone		
Loan Repayment (car etc)		
Transport		
Education		
Others		
Total		

L. Haddul Kifayah (for Muslim only)

Category	Amount	Amount (RM)
Head of the family	_____ x RM 680	
Adult (Employed – Staying Together)	_____ x RM 420	
Adult (Unemployed – 18 years old and above)	_____ x RM 240	
Children (7 – 17 years old)	_____ x RM 180	
Children (1 – 6 years old)	_____ x RM 130	

Additional (if applicable)

Disabled Children	_____ x RM 200	
Children Nursery	_____ x RM 190	
Additional Cost for Medication (Chronic Disease)	_____ x RM 200	
	Total	

M. Referees*Give names, addresses and occupations of two (2) referees (not related to the applicant)*

<i>Name (Dr./Mr./Mrs./Ms)</i>	<i>Name (Dr./Mr./Mrs./Ms)</i>
<i>Address</i>	<i>Address</i>
<i>Tel</i>	<i>Tel</i>
<i>Occupation</i>	<i>Occupation</i>

N. Declaration

I hereby declare that all information furnished above are accurate and true to the best of my belief and International College Of Automotive reserves its rights to terminate/withdraw this application should any information furnished be discovered as inaccurate and untrue.

Name

Applicant's Signature

Date

*** To be Completed By Employer of Parent or Guardian/ Headmaster/ Principal/ Penghulu/ Government Officer (Grade A) within The Home/ Vicinity**

I hereby verified that all information furnished above are accurate and true to my knowledge

Name

Designation

Signature

Date

Official Stamp

Note (): If any of the parents is an employee of DRB-HICOM Bhd, this section must be completed by Head of Department/Section.*

<i>Note: Please check the availability of the following documents and attached them with your submission.</i>		<i>Please tick (✓)</i>
1.0	<i>Copy of I/C Applicants/Parents/Guardian</i>	
2.0	<i>Copy of Examination Result</i>	
3.0	<i>Copy of Co-Curricular Activities Certificates</i>	
4.0	<i>Copy of Offer Letter from Institution of Higher learning</i>	
5.0	<i>Copy of Parents/Guardian Salary Slip (Latest 2 months)</i>	

(Please ensure that all above documents are certified by Employer of Parent or Guardian/ Headmaster/ Principal/ Penghulu/ Government Officer (Grade A) within The Home/ Vicinity)

FOR OFFICE USE

<i>Date Received</i>	<i>Signature</i>
	<i>Name</i>
<i>Documentation Required</i>	
<i>Date of Interview</i>	<i>Remarks</i>
<i>Recommended for Financial Assistant:</i>	<i>Remarks</i>
<input type="checkbox"/> <i>Bonding Scholarship</i>	
<input type="checkbox"/> <i>Education Loan</i>	
<input type="checkbox"/> <i>Privileged Scholarship</i>	
<input type="checkbox"/> <i>Zakat Scholarship</i>	

Selection Panel

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1) Name:	2) Name:	3) Name:
Designation:	Designation:	Designation:
Date:	Date:	Date:

REMARKS / NOTES

INTERNATIONAL COLLEGE OF AUTOMOTIVE

ICAM'S FINANCIAL ASSISTANT

Instructions for Application

(Please read the following instructions before you complete the application form)

1. Application Form

The student should complete 1 set of application forms and enclose the following supporting documents:

- **One (1) recent passport size photo.**
- **One (1) photocopy of student's MyKad.**
- **Certified true copies of examination results (SPM/SPMV/STPM) and extra-curricular activities.**
- **Certified true copy of parents'/guardian's salary slip.**

**Please ensure that all above documents are certified by Employer of Parent of Guardian/Headmaster/Principal/Penghulu/Government Officer (Grade A) within The Home/Vicinity)*

2. Referees

Names of referees are required to be given by each applicant. Referees should preferably be Malaysian citizens not related to the applicant but are able to provide information on the applicant. Names of referees who are fellow students or students from other institutions will not be accepted.

3. Submissions of Applicants

Completed application forms must be returned to the **Student Affairs Department within 2 weeks after the commencement of class.**

4. Approval & Documentation

- The financial assistant awarded is subject to the discretion of the College.
- The application normally takes about 1 month to process.
- If successful, the applicant is then required to complete and submit the following documents within 3 weeks from the date of offer letter.
 - a) Agreement
It shall be signed by the applicant & 2 guarantors.
 - b) Certified photo copies of the following documents:
 - MyKad cards of guarantors (2 guarantors)
 - Latest Income Tax Form, EA form or B form or 3 months payment slips (2 guarantors)

5. Notification of Application's Status

- Applicant may check on status of application at Student Affairs Department.

6. Disbursement

- Financial assistant will only be disbursed after **ALL** the documents have been received by ICAM.
- The financial assistant will normally be released in 2 payments within one academic year or will be used to pay the outstanding tuition fees.

Please note: The application form must be completed in the applicant's own handwriting.
INCOMPLETE APPLICATION FORM will NOT be PROCESSED.